

BYLAWS

LIVINGSTON COMMUNITY WATER AUTHORITY

ARTICLE I

NAME

The name of the Authority is "Livingston Community Water Authority." The principal office of the Authority will be located at 10789 Silver Lake Road, Township of Green Oak, Livingston County, South Lyon, Michigan 48178.

ARTICLE II

PURPOSE

The purpose of this Authority is to acquire, construct, finance, purchase, own, improve, enlarge, extend and operate a water supply system in accordance with the authorization of Act 233, Public Acts of Michigan, 1955, as amended.

ARTICLE III

DUTIES

In addition to the duties implicit in the statement of purpose, Article II, the Authority's duties shall include, but not be limited to, the following:

1. To operate, administer, manage and maintain a water supply system in conjunction with the Townships of Green Oak, Brighton and Hamburg and the City of Brighton.
2. To cause a water supply system to be planned and instituted that will adequately and efficiently serve the residents of the designated districts of the Townships of Green Oak, Brighton and Hamburg and the City of Brighton.
3. To hire and maintain employees and contractors as necessary to fulfill the purposes of the Authority.
4. To engage in any other necessary and attendant involvement, including planning, construction, or other functions necessary to maintain continuing water service to the Townships of Green Oak, Brighton and Hamburg and the City of Brighton.

ARTICLE IV

COMMITTEES

The committees of the Commission shall be created by resolution of the Commission upon the recommendation of the chairperson.

ARTICLE V

MEMBERSHIP

The governing body of the Authority is the Commission, which shall consist of eight (8) commissioners, two (2) from each constituent municipality, all of whom shall be members of the legislative body of each constituent municipality selected by majority vote of that legislative body. Each commissioner shall have one vote. Each constituent municipality shall also designate a member of its legislative body as an alternate commissioner, who shall exercise all powers of that municipality's commissioner in his or her absence or disability.

ARTICLE VI

OFFICERS

The Commission shall have the following officers:

1. Chairperson: The chairperson shall preside at all meetings, appoint such committees as may be deemed necessary, including standing, ad hoc, or special committees. The chairperson shall oversee the work of the paid staff where required. The chairperson shall have the full right to propose motions, second motions, and vote on all motions and resolutions. The chairperson shall be an ex-officio member of all committees.
2. Vice Chairperson: The vice chairperson shall perform the duties of the chairperson, in the chairperson's absence or disability, and shall perform such other duties as the chairperson may delegate from time to time.
3. Secretary: The secretary, who need not be a member of the Commission, shall be the recording officer of the Commission for all official acts and correspondences.
4. Treasurer: The treasurer, who need not be a member of the Commission, shall be custodian of the funds of the Authority and shall keep records of all receipts and disbursements.

5. Assistant Secretary: The assistant secretary, who need not be a member of the Commission, shall prepare all minutes of meetings, notify the membership of meetings, provide agendas prepared by the chairperson, and maintain files on all records, plans, etc. brought before the Commission.

At the discretion of the Commission, the time of annual election of offices, one person may be elected to both the office of treasurer and the office of secretary.

ARTICLE VII

ELECTION OF OFFICERS

1. The officers of the Commission shall be elected at the annual meeting on the second Tuesday of January in each year.
2. Such officers shall serve until the organizational meeting of the following year, or until their respective successors shall be selected and qualify.

ARTICLE VIII

MEETINGS

1. Regular meetings of the Commission shall be held at such time and place as shall be prescribed by resolution of the Commission.
2. Special meetings of the Commission shall be called by the chairperson or any two commissioners, by serving written notice of the time, place and purpose thereof, upon each commissioner, personally, or by leaving it at his or her place of residence, at least twenty-four (24) hours prior to the time of such meeting, or by depositing the same in a United States Post Office or mailbox within the limits of the Authority, as least seventy-two (72) hours prior to the time of such meeting, enclosed in a sealed envelope properly addressed to him or her at his or her home or office address, with postage fully prepaid.
3. A majority of the total membership of the Commission shall be required for a quorum. The Commission shall act by motion, resolution or ordinance. For the passage of any resolution or ordinance providing for services to non-constituent municipalities, the issuance of bonds, the execution of any contract wherein contractual payments are to be pledged as security for bonds, or the amendment of the Articles of Incorporation or these Bylaws, there shall be required a unanimous

Commission. For all other matters, a vote of a majority of the Commission members present shall be sufficient for passage.

ARTICLE IX

FUNDS AND BUDGETS

1. All monies accruing to the Commission through any source shall be deposited in such member bank or banks of the Federal Deposit Insurance Corporation as the Commission shall select by resolution.
2. All checks or other forms of withdrawal of Commission funds shall be signed by the Treasurer and one other officer of the Authority. Requests for payment shall be approved by the Commission at a regular meeting when such payment amount is in excess of \$1,000, except that regular payments for payroll, debt retirement, and similar recurrent expenses may be authorized by resolution of the Commission.
3. A petty cash fund in the amount of \$100 shall be available for the chairperson's use, reimbursable upon submittal of a statement of expenses.
4. The Commission shall annually adopt a budget and present same for public inspection on or about December 31st of each calendar year. The fiscal year shall be from January 1 to December 31.
5. The Authority shall cause an annual audit to be made of its financial transaction by a certified public accountant and shall furnish at least seven (7) copies thereof to each constituent municipality.

ARTICLE X

RULES

Robert's Rules of Order (3rd edition) shall be applicable to the Commission's regular and special meetings, and committee meetings, subject only to such deviations as are required by the Articles of Incorporation and these Bylaws.

ARTICLE XI

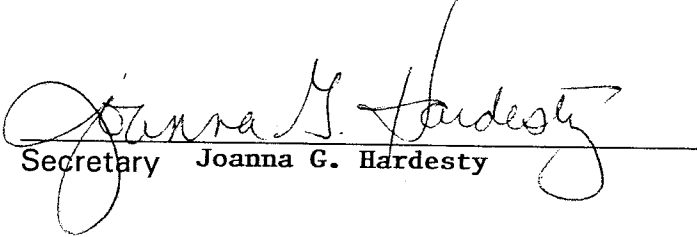
AMENDMENTS

These Bylaws may be amended or altered at any regular meeting by a unanimous vote of the members of the Commission, if the proposed changes have been read at a preceding meeting and the changes were incorporated in the minutes of that meeting. The Bylaws may not be amended to conflict with the Articles of Incorporation.

I certify these as the Bylaws of the Livingston Community Water Authority, as adopted on November 13, 2000, at a special meeting of the Livingston Community Water Authority.

LIVINGSTON COMMUNITY WATER AUTHORITY

By:



Its:

Secretary **Joanna G. Hardesty**