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Green Oak Township
Board of Trustees
Regular Meeting Minutes
July 21, 2010

The meeting was called to order by Supervisor St. Charles at 7:00 p.m.

Roll Call: Susan Daugherty, Treasurer, Tracey Edry, Trustee, Rollin Green, Trustee, Richard Everett, Trustee, Wally Qualls, Trustee, Michael Sedlak, Clerk, Mark St. Charles, Supervisor.

Absent: Susan Daugherty, Treasurer

Guests: 6

APPROVAL OF AGENDA

Clerk Sedlak requested that item B on the agenda be removed, item D. People's Express be moved to item B and add South Lyon Area Recreation Authority as item D.

**Motion by Everett, second by Qualls
To approve the agenda as revised.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

PUBLIC COMMENT – opened at 7:03 p.m.

No comments were made.

CONSENT AGENDA

- a) Approval of the July 7, 2010 Regular Board Meeting Minutes
- b) Approval of the July 7, 2010 Executive Session Meeting Minutes

**Motion by Everett, second by Edry
To approve the Consent Agenda as presented.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

46 **APPROVAL OF SUBMITTED BILLS LIST**

47
48 **Motion by Green, second by Edry**
49 **To approve the bills list in the amount of \$94,297.99.**

50
51 **Voice Vote: Ayes: Unanimous**
52 **Nays: None**
53 **Abstain: Qualls**

54
55 **MOTION APPROVED**

56
57 **DEPARTMENT HEAD REPORTS**

58
59 **Clerk** – Clerk Sedlak reported that the absentee ballots continue to be distributed. The
60 public accuracy test is scheduled for July 28, 2010. The preliminary tests were
61 completed and it went well. He continued that they are moving forward with a grant
62 application for cement work at some of the voting facilities.

63
64 **Supervisor** – Supervisor St. Charles reported that in the past the Township had worked
65 with Brighton Township to get a sidewalk installed along Grand River when the state
66 redid Grand River but it didn't work out at the time the road work was being done. He
67 has continued working with Dan Bishop, the Manager of Brighton Township, and there
68 are two grants available that would allow them to work on pathways. It is a matching
69 grant. He asked if the Board was still interested in pursuing that. The consensus of the
70 Board was to move forward with the grant application.

71
72 Supervisor St. Charles reported that the Green Oak Township Historical Society is
73 being nominated for a Keep Michigan Beautiful award for work that has been done on
74 the 1936 Township Hall.

75
76 Supervisor St. Charles reported on the Police Department soil cleanup. He has
77 received a closure report and if there are no comments back from the MDNRE in 6
78 months then the subject would be closed.

79
80 **BUSINESS ITEMS**

81
82 **A. Engineers Presentation of Sanitary Sewer Treatment Design Repairs and**
83 **Cost**

84
85 **Representing: Jim Redding, Rowe Engineering**
86 **Jeff Markstrom, Rowe Engineering**

87
88 Mr. Markstrom explained that they have gone through more data and have met with
89 DNRE to discuss the proposed improvements and have gained their preliminary
90 approval.

92 He explained that it has been determined that the plant is in need of a 300,000 gallon
93 tank which will get the Township through future growth. A common wall would be used
94 from the existing tank and then build a 3 sided tank if all works out. A digester number
95 2 would still be needed for additional sludge processing. The addition of some items
96 that would make the SBR more efficient, such as option sensors would help the whole
97 treatment process. Mr. Markstrom reviewed the costs for these recommended items.
98 He explained that bids are coming in lower right now so they are hoping for lower
99 numbers.

100
101 Mr. Markstrom reviewed the proposed schedule with the hope that work begins before
102 the snow flies.

103
104 Trustee Everett stated that he fully supported getting the second digester on line but he
105 is reserved about another sludge tank right now. He wanted to make sure that the
106 Township needed that amount of storage or if a different policy was needed for the
107 clean out process during the winter months. He would hate to drain 50% of the
108 reserves for something that may not be needed.

109
110 There was discussion regarding land applying versus hauling it off site. Supervisor St.
111 Charles stated that the solids are not getting treated enough and are ending up in the
112 beds. It is a combination of not enough sludge storage capacity, the digester and not
113 enough settling time. Supervisor St. Charles explained that there is not an easy fix for
114 cleaning the beds. Mr. Redding explained that there were mechanical issues and then
115 the solids were so thick it wouldn't settle anymore.

116
117 Mr. Redding explained that it was possible that it could have been avoided if a pump
118 out had been done but there were mechanical issues as well. There were so many
119 solids by the spring time. Trustee Everett asked if the operator should have been aware
120 of the problem. Mr. Redding explained that he was working on it and the operator knew
121 he was getting a lot of solids. Mr. Everett continued that he was very reluctant for the
122 Township to spend money on a storage tank when there might be other processes that
123 are available. Not having enough pump outs seems to be a root cause of the issue.

124
125 Clerk Sedlak explained that from 2000-2010 the Township has been adding money to
126 the sewer fund balance and he questioned if the whole package is not done now would
127 it be more expensive to do the other portion later. Mr. Redding explained that it is more
128 cost effective to do it in one project vs. splitting it in two portions.

129
130 There was brief discussion regarding the amount of REU's that the SBR's could handle
131 now and in the future.

132
133 **Motion by Sedlak, second by Green**

134 **To proceed with the design committee and bidding process for the sewer**
135 **treatment plant upgrades as presented with the Hidden Lakes Treatment**
136 **Plant Improvements sheets provided July 21, 2010 by Rowe.**

138 Roll Call Vote: Ayes: Unanimous
139 Nays: None

140
141 MOTION APPROVED

142
143 Motion by Sedlak, second by Green
144 To direct the Treasurer to create a sewer treatment fund for construction
145 upgrades and move \$128,000 into the construction fund from the O&M
146 fund.

147
148 Roll Call Vote: Ayes: Unanimous
149 Nays: None

150
151 MOTION APPROVED

152
153 Motion by Sedlak, second by Green
154 To designate Mark St. Charles, Susan Daugherty and Richard Everett to the
155 newly created Sewer Committee to oversee construction and operational
156 costs for the Green Oak Township Sewer Treatment Plant issues.

157
158 Voice Vote: Ayes: Unanimous
159 Nays: None

160
161 MOTION APPROVED

162
163 **B. People's Express Request for Continued Support**

164
165 Representing People's Express: Mr. Anderson, Director

166
167 Mr. Anderson explained that the People's Express is doing really well and is growing by
168 leaps and bounds. He has received a grant for a mobility manager. They have
169 enlarged the business to 34 buses. The Township's support has helped the business
170 grow.

171
172 Supervisor St. Charles explained that this is a budgeted amount and their participation
173 has remained level over the years.

174
175 Motion by Qualls, second by Edry
176 To approve \$6,000 to People's Choice and authorize the Clerk and
177 Supervisor to sign the contract.

178
179 Roll Call Vote: Ayes: Unanimous
180 Nays: None

181
182 MOTION APPROVED

184 **C. Repairs to Township Hall Climate Control Unit**

185
186 Supervisor St. Charles stated that the evaporators are rusted out and actually fell out.
187 The problem was found when a water spot was found in the hallway and the women's
188 bathroom. The low bid was for \$3388.00 and it includes a warranty.

189
190 **Motion by Edry, second by Qualls**

191 **To authorize AAA Service Network for \$3388.00 to replace the Quantified**
192 **Refrigerant Cool A/C System as quoted in the letter dated 7/16/10.**

193
194 **Roll Call Vote: Ayes: Unanimous**
195 **Nays: None**

196
197 **MOTION APPROVED**

198
199 **D. South Lyon Area Recreation Authority**

200
201 Supervisor St. Charles explained that at the last Board meeting the Articles of
202 Incorporation for SLARA were approved. At the SLARA meeting it was brought to their
203 attention that a portion of a paragraph was removed. The SLARA board rescinded their
204 previous approval of the First Amended and Restated Articles of Incorporation. He
205 asked that the Board rescind their motion as well.

206
207 **Motion by Qualls, second by Edry**

208 **To rescind the motion for approval of the First Amended and Restated**
209 **Articles of Incorporation for SLARA.**

210
211 **Voice Vote: Ayes: Unanimous**
212 **Nays: None**

213
214 **MOTION APPROVED**

215
216 **E. Revised Storm Water Ordinance**

217
218 Supervisor St. Charles explained that the ordinance is ready for adoption. He explained
219 that all formatting issues do not change the text and he reviewed those issues.

220
221 **Motion by Sedlak, second by Green**

222 **To introduce An ordinance to amend the Code of Ordinances for Green Oak**
223 **Charter Township by adopting a new Chapter 34, Article V, Sections 34-501**
224 **through 34-535 dealing with Stormwater Management with Green Oak**
225 **Charter Township, including sections defining the purpose, title and**
226 **general provisions of the amendment, discharge regulations and**
227 **requirements, storm water management and drainage plans, inspections,**
228 **enforcement, and penalties for violations thereof; and repealing all**
229 **ordinances in conflict with this new ordinance, including Chapter 8, Article**

230 II, Section 8-38 through 8-73.

231
232 Roll Call Vote: Ayes: Unanimous
233 Nays: None

234
235 MOTION APPROVED

236
237 Motion by Sedlak, second by Edry
238 To adopt Green Oak Charter Township Stormwater Engineering Criteria as
239 supplemental to the Storm Water Ordinance previously introduced.

240
241 Roll Call Vote: Ayes: Unanimous
242 Nays: None

243
244 MOTION APPROVED

245 EXECUTIVE SESSION – None needed

246
247
248 DISCUSSION

249
250 Supervisor St. Charles asked that the forming of a Road Committee, Emergency
251 Services Committee and a Public Safety Committee be placed on the next agenda.

252
253 COMMITTEE REPORTS

254
255 Trustee Green explained that the Planning Commission did hold a public hearing for the
256 Sign Ordinance. The introduction for the proactive rezoning was reviewed. There was
257 discussion regarding fencing for swimming pools and the ordinances will need to be
258 cleaned up so it would refer back to the State of Michigan's Construction Code
259 terminology. He continued that the public hearing for the amendment to the Medical
260 Marijuana Act was scheduled.

261
262 Trustee Edry explained that at the next meeting the ZBA plans to have concerns
263 regarding the non conforming issues for the Board to look at.

264
265 CORRESPONDENCE – All was distributed

266
267 PUBLIC COMMENT- opened at 8:19 p.m.

268
269 Anna Ernst – She commented on the sanitary sewer plant, Township Hall repairs and
270 proactive rezoning.

271
272 Joshua Panczyk – He commented on attending this meeting as one of the
273 requirements for meeting his Boy Scout badge requirement for Citizenship.

274
275 ADJOURNMENT

276
277 The Board of Trustees meeting was adjourned at 8:22 p.m. due to no further business.
278

279
280 Respectfully Submitted,
281

282 *Kellie Angelosanto*

283
284 Kellie Angelosanto
285 Recording Secretary
286

287
288 Approved as submitted August 4, 2010
289

290 *Michael H. Sedlak*

291
292
293 Michael H. Sedlak CMC,
294 Township Clerk
295

296
Mark St. Charles

Mark St. Charles
Township Supervisor