

1
2 Green Oak Charter Township Board
3 Minutes of the Regular Board Meeting
4 Green Oak Charter Township Hall
5 January 20, 2010
6

7 The meeting was called to order by Supervisor St. Charles in the Green Oak Charter
8 Township Hall at 7:00 p.m.
9

10 Roll Call: Susan Daugherty, Treasurer, Tracey Edry, Trustee, Richard Everett, Trustee,
11 Rollin Green, Trustee, Wally Qualls, Trustee, Michael Sedlak, Clerk and Mark St. Charles,
12 Supervisor
13

14 Guests: 2
15

16 **APPROVAL OF AGENDA**
17

18 Item D. 02-2010 Resolution and Item E. Phone System /Voice Mail Repair were added to
19 the agenda.
20

21 **Motion by Edry, second by Qualls**
22 **To approve the agenda as amended.**
23

24 **Voice Vote: Ayes: Unanimous**
25

26 **MOTION APPROVED**

27 **PUBLIC COMMENT**
28

29 Supervisor St. Charles opened the public comment period at 7:02 p.m. and closed it due to
30 no one wishing to comment.
31

32 **CONSENT AGENDA**
33

34 a. Approval of the January 6, 2009 Regular Board Meeting Minutes
35

36 **Motion by Qualls, second by Edry**
37 **To approve the consent agenda as submitted.**
38

39 **Voice Vote: Ayes: Unanimous**
40

41 **MOTION APPROVED**
42

43 **APPROVAL OF THE SUBMITTED BILLS LIST**
44

45 **Motion by Sedlak, second by Daugherty**
46 **To approve the bill's list as submitted.**
47

48 **Voice Vote: Ayes: Unanimous**
49 **Abstain: Qualls**
50

51 **MOTION APPROVED**

52
53
54 **DEPARTMENT HEAD REPORTS AND REQUESTS**
55

56 **Treasurer** – Treasurer Daugherty explained that the tax bills are due February 16, 2010 by
57 5:00 p.m.

58
59 **Clerk** – Clerk Sedlak addressed that passport fees are set by the Department of State and
60 are the same regardless of the facility that a citizen would receive them from. By providing
61 this service it has generated approximately \$15,000 a year in positive cash flow for the
62 general fund rather than costing the township. The Clerk's office is open until 7:00 p.m. on
63 regular Board meeting nights to process passport applications at no additional cost to the
64 township. In addition to that, the Clerk's office accepts appointments for those residents
65 that are unable to come in during normal business hours, this information is provided on the
66 website.

67
68 **Supervisor** – Supervisor St. Charles reported that on Thursday, February 11, 2010 at 7:00
69 p.m. a meeting will be held by the Township Assessor entitled "Property Tax Process Made
70 Easy".
71

72 Supervisor St. Charles explained that there has been ongoing litigation with the Stone
73 Ridge developer regarding the infrastructure repairs that were not completed on the north
74 side of 9 Mile and Marshall Roads. There was a default judgment and a check was
75 received for the repairs and it would be placed into an escrow account.
76

77 **BUSINESS ITEMS**
78

79 **a.) Building Department Vehicle Transfer/Sale**
80

81 Supervisor St. Charles explained that due to the fact that the Building Department contract
82 inspectors have their own vehicles, there is no longer a need for the Building Department to
83 have a vehicle. He recommended that the General Fund purchase the vehicle from the
84 Building Department and utilize it as a township pool vehicle. He also recommended that
85 the purchase be accomplished within this year's budget.
86

87 Clerk Sedlak explained that the car needed tires and wheels. The repairs could be covered
88 under vehicle repair.
89

90 **Motion by Everett, second by Edry**
91 **To purchase the vehicle for \$9,390.00.**

92
93 **Roll Call Vote: Ayes: Unanimous**

94 **MOTION APPROVED**
95

96 **b.) SLARA Swim Pass Program**
97

98 Supervisor St. Charles explained that at the budget workshop, the SLARA Board has
99 recommended the elimination of the Free Swim Pass Program. As the program is currently
100 set up, every household within the boundary is eligible for two free swim pass per person
101 per month. This is an expense that is open ended without any controls or verification.
102 Furthermore, there is no documentation on funding, rationale and control of the amount of
103 passes of this program which was started by the previous director of SLARA.

104
105 **Motion by Everett, second by Green**
106 **To recommend to the SLARA Board that the Free Swim Pass program be**
107 **dissolved beginning April 1, 2010.**

108
109 **Voice Vote: Ayes: Unanimous**

110 **MOTION APPROVED**

111
112 **c.) Resolution 03-20100 Enact Fire Insurance Withholding Program**

113
114 Supervisor St. Charles explained that this program would establish an escrow account to
115 ensure fire damaged buildings are removed if necessary.

116
117 **Motion by Sedlak, second by Daugherty**
118 **To adopt Resolution 03-2010 and to enroll Green Oak Charter Township in the**
119 **Fire Insurance Withholding Program.**

120
121 **Roll Call Vote: Ayes: Unanimous**

122
123 **MOTION APPROVED**

124
125 **d.) 02-2010 Resolution to Revoke Industrial Facilities Exemption Certificate**

126
127 Clerk Sedlak explained that this resolution is a housekeeping item. Clerk Sedlak explained
128 the background information.

129
130 **Motion by Qualls, second by Edry**
131 **To adopt Resolution 02-2010 Resolution to revoke Industrial Facilities**
132 **Exemption Certificate number 2005-583 for Michigan Automatic Turning**
133 **Incorporated in Green Oak Charter Township, Livingston County, with the**
134 **correction of the dollar amount that should read \$1,608,000.00.**

135
136 **Roll Call Vote: Ayes: Unanimous**

137
138 **MOTION APPROVED**

139
140 **e.) Phone System/Voice Mail Repair**

141
142 Clerk Sedlak explained that due to a power failure that collapsed the phone system a
143 replacement of the system is being proposed for a total cost of \$2,460.00 and includes a 2
144 year warranty on all new equipment. The cost would be divided among the departments of
145 the Township.

146
147 **Motion by Everett, second by Qualls**
148 **To approve the proposal to upgrade the phone system in the amount of**
149 **\$2,460.00.**

150
151 **Voice Vote: Ayes: Unanimous**

152 **MOTION APPROVED**

153 **EXECUTIVE SESSION** – None Needed

155
156 **DISCUSSION**

157
158 Clerk Sedlak explained that a letter was received from the Liquor Control Commission
159 regarding Moose Ridge that the restrictions would not be accepted. These have been
160 accepted in the past. A written legal agreement is needed. The Board concurred with a
161 request for legal opinion from township attorneys.
162

163 **COMMITTEE REPORTS**

164
165 Trustee Green reported that he spoke with the widow of David Coleman and reported to her
166 that Coleman Park is very much in use and that there have been no complaints.
167

168 **CORRESPONDENCE** – All was distributed.
169

170 **PUBLIC COMMENT**

171
172 Supervisor St. Charles opened the public comment period at 7:46 p.m. and closed the
173 public comment period at 7:46 p.m. due to no comments.
174

175 **ADJOURNMENT**

176
177 Being no further business Supervisor St. Charles adjourned the meeting at 7:46 p.m.
178

179 Respectfully Submitted,
180

181 *Kellie Angelosanto*

182
183 Kellie Angelosanto
184 Recording Secretary
185

186
187 Approved as submitted February 3, 2010
188
189
190

191
192 Michael H. Sedlak CMC,
193 Green Oak Charter Township Clerk
194

Mark St. Charles
Township Supervisor