



## **POOL/SPA - PERMIT SUBMISSION REQUIREMENTS**

The following listing of specific information is required for your permit application to be considered as complete. We understand that not all pools will have all of the features or appurtenances identified; but if these elements are required/provided please provide information that demonstrates code compliance. This listing is developed based on the 2015 International Swimming Pool & Spa Code (ISPSA) as referenced from Section R326.1 of the 2015 MI Residential Code.

1. Plot/site plan to scale – showing location of pool and/or spa from lot lines, fence/ barrier enclosures, location of electrical utility lines if any, electrical connection of the pool/spa equipment, pool pumps & filtering equipment.
2. What is to be used to construct the barrier/fence required? Usually manufacturers have information of the fabrication specification on the fence whether chain link, vertical aluminum pickets etc. If there are gates, what will be used to insure self-closing and latching? If a safety cover is used for the pool or spa then the listing information on that device/product is required.
3. If dwelling is a portion of the barrier how many doors and/or windows will need to be alarmed? (Provide information about alarm devices-typically just a cut sheet from manufacturer is sufficient)
4. A detailed “floor plan” of the pool showing location of skimmer(s), main drains, circulation return fitting locations, ladders, steps, hand holds, benches, rope and float lines. Dimensions between main drains, suction outlets is required. Other appurtenances that will be installed such as slides, diving boards or platforms shall be noted as to their location.
5. A cross section profile(s) of the pool that shows depth below water level of bottom in shallow and deep ends, slope of bottom/floor, bench(es) and depth below water level

- 6. Information on how and/or what materials are or will be used to construct the pool shall be identified and information provided to demonstrate compliance with standards identified in Table 307.4 of the 2015 ISPSC.
- 7. Details of ladders, steps or other features that have dimensional limits such as sloped entries shall be provided.
- 8. If a pool fill system being piped out to pool, what will provide cross connection protection?

**Placing a ✓ (check mark) or N/A (not applicable) next to each of the enumerated items above provides you and our office with a checklist that all information is provided. A complete application submission prevents delays in the plan review process, resulting in you obtaining your permit sooner.**