



Green Oak Charter Township
10001 Silver Lake Road, Brighton MI 48116
810-231-1333 Fax 810-231-5080

Employment Application

Position: _____

Last Name: _____ First Name: _____ Middle Initial _____
Address: _____ Are you at least 18 years old? Yes No
City: _____ ST _____ Zip: _____ Home. Phone #: _____
E-mail Address: _____ Cell Phone #: _____
Emergency Contact: _____ Phone: _____ Relationship: _____

Have you ever been convicted of any crime, or plead guilty, no contest to nolo contendere to any crime, other than a minor traffic violation?* (if Yes, please explain): Yes No
Explanation (include date & charge): _____
(Add additional sheet if necessary)
Are there any felony or misdemeanor charges pending against you at this time?* Yes No
* A criminal record or charges presently pending against you will not necessarily be a bar to employment but is reviewed on a case by case basis for the position applied for.

Have you previously worked for Green Oak Charter Township? Yes No
Where? _____ When? _____
Are you currently employed? Yes No May we contact your present employer? Yes No
Date you can start: _____ Salary desired: _____

EMPLOYMENT HISTORY

1. Company _____ City/State _____ Phone: _____
Title _____ Job Description _____ Supervisor _____
Dates: _____ To _____ Reason for Leaving _____ Starting Pay _____ Ending Pay _____

2. Company _____ City/State _____ Phone: _____
Title _____ Job Description _____ Supervisor _____
Dates: _____ To _____ Reason for Leaving _____ Starting Pay _____ Ending Pay _____

3. Company _____ City/State _____ Phone: _____
Title _____ Job Description _____ Supervisor _____
Dates: _____ To _____ Reason for Leaving _____ Starting Pay _____ Ending Pay _____

PROFESSIONAL LICENSE OR MEMBERSHIPS*

Type of License(s) Held: _____

Expiration Date(s): _____

Driver's License Number*: _____ Type: _____

Expiration Date(s): _____

Other Professional Memberships: _____

* You need not disclose membership in a professional organization that may reveal information regarding race, color creed, gender, religion, national origin, ancestry, age, disability, marital status, veteran status or any other protected status.

* Only include if the position you are applying for requires a current, valid drivers license.

PROFESSIONAL SKILLS AND/OR CERTIFICATIONS

Skills: _____

Certifications: _____

PROFESSIONAL REFERENCES

Name: _____ Company/Position: _____

Phone: _____ Email: _____

Name: _____ Company/Position: _____

Phone: _____ Email: _____

Name: _____ Company/Position: _____

Phone: _____ Email: _____

I certify that all information furnished on this application is true, complete, and correct. I understand and agree that any falsification, misrepresentation, misleading statement or omission of fact on either this application or during the pre-hire process (including falsification of information on a submitted resume) will be sufficient reason for my not being offered employment or to be dismissed at any time from Green Oak Charter Township if employed. I also understand that if offered employment, it will be "at-will", where my employment and compensation is for no definite period and may be terminated at any time by me or Green Oak Charter Township with or without cause and without previous notice. I acknowledge that no township employee has the power to enter in agreement for employment for any specified amount of time, or to make any agreements contrary to any of the above unless it is in writing and authorized by the Township Board. As a condition of employment, I agree to a 180-day statute of limitations for all employment-related claims.

Applicant Signature: _____ Date: _____

PRINT USING TWO-SIDED FORMAT