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Green Oak Charter Township
Board of Trustees
Regular Meeting Minutes
June 19, 2013

Roll Call – Susan Daugherty, Treasurer, Tracey Edry, Trustee, Richard Everett,
Trustee, Rollin Green, Trustee, Michael Sedlak, Clerk, Mark St. Charles, Supervisor

Absent: Jim Tuthill, Trustee

Guests: 10

APPROVAL OF AGENDA

**Motion by Daugherty, second by Edry
To approve the agenda as presented.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

CALL TO THE PUBLIC

Doreen Hannon, Salem/South Lyon Library – She gave a brief summary of the
activities that are offered at the library and encouraged participation in the Summer
Reading Program.

APPROVAL OF CONSENT AGENDA

1. Approval of the June 5, 2013 Regular Board Meeting Minutes
2. Approval of the May 15, 2013 Executive Board Meeting Minutes
3. Approval of the submitted bill's list

**Motion by Everett, second by Edry
To approve the Consent Agenda as presented.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

43 **DEPARTMENT HEAD REPORTS**

44
45 **Treasurer** –Treasurer Daugherty explained that the tax roll is set and at the printers.
46 Newsletters are included in the tax bill which will supply information regarding the road
47 projects and upcoming events in and around the Township. Tax bills cannot be paid
48 until after July 1, 2013.

49
50 **Clerk** – Clerk Sedlak reported ballots have been received for the August election for
51 Whitmore Lake School and will go out shortly.

52
53 **Supervisor** – Supervisor St. Charles reported on the progress of the road paving and
54 listed possible roads that will be next. A schedule is still not available. He also
55 announced that a petting zoo has been secured for Green Oak Days. Large Item Clean
56 Up Day was a success with a steady flow of residents. He thanked the volunteers that
57 came out to assist.

58
59 **BUSINESS ITEMS**

60
61 **A. Hidden Lake Community Fireworks Display**

62
63 Ms. LaPointe explained that she is the head of the Social Committee for Hidden Lakes
64 and they are following the same format as previous years. The fireworks are a land
65 launch and will begin at 10:00 p.m. and end at 10:30 p.m. on Saturday, June 29. The
66 fireworks will be launched from the north shore as in previous years. The Fire
67 Department has approved it.

68
69 **Motion by Everett, second by Sedlak**
70 **To approve the fireworks display for Hidden Lake, land launched from the**
71 **north shore as presented in the application.**

72
73 Ms. LaPointe confirmed that Lot 252 is cleaned, fireworks will be launched remotely and
74 all conditions in the letter are met and lake traffic will be cleared at 8:30 p.m.

75
76 **Voice Vote: Ayes: Unanimous**
77 **Nays: None**

78
79 **MOTION APPROVED**

80
81
82 **B. Peoples Express Contract Renewal**

83
84 Mr. Anderson of People’s Express, explained the reason for the increase. He was able
85 to tap into some federal funding sources that will provide a 50% match. The commuter
86 route has been very successful. The Board commended him for keeping costs in
87 control. It was noted that this is the first increase since the program began over ten
88 years ago.

89
90 **Motion by Sedlak, second by Edry**
91 **To accept the contract for Peoples Express commencing on July 1, 2013**
92 **for \$7,000.00.**

93
94 **Roll Call Vote: Ayes: Unanimous**
95 **Nays: None**

96
97 **MOTION APPROVED**

98
99
100 **C. Fire Department Capital Vehicle Purchase**

101
102 Chief Steele explained the need to replace two of the staff vehicles. Research was
103 completed and it was decided to go with the Chevy Tahoe 4 wheel drive. He explained
104 that Perry has expressed interest in obtaining the current vehicles. The budgeted
105 amount is \$65,000. The two vehicles will cost \$59,129 with the remaining funds being
106 used to outfit for emergency response.

107
108 **Motion by Everett, second by Daugherty**
109 **To approve the Chiefs request to purchase 2 Chevrolet Tahoe's not to**
110 **exceed \$65,000 with the remaining funds from the purchase price of**
111 **\$59,129.00 to be used for ancillary improvements and equipment transfers.**

112
113 **Roll Call Vote: Ayes: Unanimous**
114 **Nays: None**

115
116 **MOTION APPROVED**

117
118
119 **Motion by Sedlak, second by Daugherty**
120 **To authorize the Fire Department and Township to sell out of service**
121 **vehicles.**

122
123 **Voice Vote: Ayes: Unanimous**
124 **Nays: None**

125
126 **MOTION APPROVED**

127
128
129 **D. Rushton Road Design Work Proposal**

130
131 Ms. Zawada reviewed the proposed costs for the paving of Rushton Road from Silver
132 Lake to Shady Oaks. She explained that the survey and the topographic are
133 completed. She explained that the cost does not include the design of the pathway

134 adjacent to the road. Supervisor St. Charles explained that the bridge south of Silver
135 Lake Road is not included in this proposal.

136
137 Ms. Zawada reviewed the scope of work including Design Engineering Services and
138 Construction Engineering Services. Ms. Zawada stated that the hourly rate is \$67.00
139 and the overtime rate is \$85.00 per hour for construction inspection. She explained that
140 the cost of providing title work, easement acquisition, retaining wall design, and permit
141 fees are not included in this proposal.

142
143 Trustee Everett suggested adding a title to the proposal

144
145 **Motion by Everett, second by Edry**

146 **To approve design engineering services subject to a new document being**
147 **submitted from CES dated June 11, 2013 in an amount not to exceed**
148 **\$77,700.00 plus inspections at hourly contract services if needed.**

149
150 **Roll Call Vote: Ayes: Unanimous**
151 **Nays: None**

152
153 **MOTION APPROVED**

154
155
156 **E. Non-Motorized Pathway Engineering Proposal**

157
158 Ms. Zawada explained that an alternate route was found along Lemen Road that
159 appears to be a better route for the pathway. Since this path is a 10' wide path it is
160 eligible for grant funding. Ms. Zawada reviewed the scope of work. She explained that
161 the cost of providing title work, any easement acquisitions beyond those that are
162 included, retaining wall design, and permit fees are not included in this proposal. Any
163 work associated wetland crossings (i.e. boardwalk or bridge design) are not included in
164 this proposal.

165
166 She recommended pursuing grants for this. There was brief discussion regarding the
167 easement by the Woodland Correctional Facility. There was discussion regarding
168 which fund to use and if a budget amendment would be needed. Trustee Everett
169 suggested using the left over amount in the road fund. Trustee Green felt the money
170 should come from another account.

171
172 **Motion by Everett, second by Edry**

173 **To approve a non-motorized pathway engineering proposal in an amount**
174 **not to exceed \$62,100 plus inspections to be billed towards the non millage**
175 **road fund balance.**

176
177 **Roll Call Vote: Ayes: Daugherty, Edry, Everett, Sedlak, St. Charles**
178 **Nays: Green**

MOTION APPROVED

180
181
182
183 **F. MMRMA Insurance Renewal**
184

185 Supervisor St. Charles explained the renewal fees for the upcoming year's liability
186 insurance. He explained the reasons for the fund approaching a negative balance are
187 due to long-term lawsuits and accidents.
188

189 **Motion by Sedlak, second by Edry**
190 **To approve the MMRMA invoice dated July 1, 2013 not to exceed renewal**
191 **\$238,685 and direct the Supervisor to sign agreement and submit.**
192

193 **Roll Call Vote: Ayes: Unanimous**
194 **Nays: None**
195

196 **MOTION APPROVED**
197
198

199 **DISCUSSION**
200

201 Trustee Everett announced that Genoa Township voted 7-0 to rejoin SELCRA.
202

203 Supervisor St. Charles explained that SLREC also had a great year and revenues are
204 up.
205

206 **COMMITTEE REPORTS**
207

208 Trustee Green reported that the main topic of discussion at the last Planning
209 Commission meeting was regarding the request to amend the PUD for Central
210 Conveyor. After much discussion, conditions were placed in order to improve the noise
211 situation and it was recommended for approval by the Planning Commission to the
212 Board. Building height was also discussed.
213

214 Trustee Green reported a few dead shrubs/trees were removed at Coleman Park and
215 he is pleased with the new plantings.
216

217 **EXECUTIVE SESSION - None**
218

219 **CALL TO THE PUBLIC**
220

221 **Nancy B. Johnson**, from the Brighton Library also gave a brief update on activities that
222 are offered at the library and encouraged reading for the summer. She also provided a
223 copy of the libraries audit to Clerk Sedlak. She explained that the library is in
224 preliminary stages about involving the library with SELCRA activities
225

226 **Karl Groth** – He commented on the Rushton Road paving project and explained that
227 the portion of road between Doane and Shady Oaks will have to be repaved. He is also
228 concerned with the high amount of truck traffic on that road and when it's paved it will
229 be a significant increase and the engineering should take that into account. Supervisor
230 St. Charles stated that the intent it to pave pavement to pavement.

231

232 **ADJOURNMENT**

233

234 The Board of Trustees meeting was adjourned at 8:15 p.m. due to no further business.

235

236

237

238 Respectfully Submitted,

239

240 Kellie Angelosanto

241

242 Kellie Angelosanto

243 Recording Secretary

244

245 Approved as submitted July 3, 2013

246

247

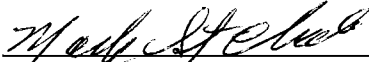
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249 
Michael H. Sedlak, CMC

250 Township Clerk

251

252



Mark St. Charles

Township Supervisor