

1 Green Oak Charter Township
2 Board of Trustees
3 Regular Meeting Minutes
4 February 6, 2019
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6 Roll Call – Susan Daugherty, Treasurer, Tracey Edry, Trustee, Richard Everett,
7 Trustee, Daniel Rainko, Trustee, Michael Sedlak, Clerk, Mark St. Charles, Supervisor,
8 Jim Tuthill, Trustee
9

10 Guests: 1
11

12 **APPROVAL OF AGENDA**

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14 **Motion by Daugherty, second by Edry**
15 **To approve the agenda as presented.**
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17 **Voice Vote: Ayes: Unanimous**
18 **Nays: None**
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20 **MOTION APPROVED**
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23 **PUBLIC COMMENT - None**
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26 **APPROVAL OF CONSENT AGENDA**
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- 28 1. Approval of the January 16, 2019 Regular Board Meeting Minutes
29 2. Approval of the submitted bills list in the amount of \$136,880.68
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31 **Motion by Edry, second by Rainko**
32 **To approve the Consent Agenda as presented.**
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34 **Voice Vote: Ayes: Unanimous**
35 **Nays: None**
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37 **MOTION APPROVED**
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41 **DEPARTMENT HEAD REPORTS & REQUESTS**
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43 **Treasurer** – Treasurer Daugherty reminded the residents taxes are due Thursday,
44 February 14, 2019 by 5:00 p.m. and they do not accept postmarks. She also provided a
45 quick update on the Township’s website.

46 **Clerk** – Clerk Sedlak reported there will be a November school election and possibly an
47 August election. He has put that in the budget as well as the Presidential primary.

48 **Supervisor** – None
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51 **BUSINESS ITEMS**

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53 **A. Resolution 02-2019 to Transfer Funds**

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55 Treasurer Daugherty explained these are standard transfers that are done annually.
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57 **Motion by Daugherty, second by Everett**
58 **To approve Resolution 02-2019 to Transfer Funds.**

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60 **Roll Call Vote: Ayes: Unanimous**
61 **Nays: None**

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63 **MOTION APPROVED**
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66 **B. Resolution 03-2019 to Permit Letter Appeals to the Board of Review**

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68 Supervisor St. Charles explained this is another housekeeping item. They have done
69 this year after year to allow residents to send a letter of appeal to the Board of Review.
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71 **Motion by Rainko, second by Edry**
72 **To approve a Resolution 03-2019 to permit letter appeals to the Board of**
73 **Review for real and personal property.**

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75 **Roll Call Vote: Ayes: Unanimous**
76 **Nays: None**

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78 **MOTION APPROVED**
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81 **C. Resolution 04-2019 Northdale SAD First Resolution**

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83 Supervisor St. Charles explained this is for paving Crooked Lane and Northdale #4.
84 There was 62.96% on the petition in favor of the SAD. The total number of units is 27
85 with 17 in favor. The total cost of the project is \$205,140.00 with the estimated
86 assessment per parcel of \$7,597.78. This is a 10 year SAD. This resolution will set the
87 public hearing for March 6, 2019.
88

135 Roll Call Vote: Ayes: Unanimous
136 Nays: None
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138 **MOTION APPROVED**
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141 **F. Potential 2019 Gravel Roads Projects**
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143 Supervisor St. Charles reviewed the potential gravel road improvements projects for the
144 2019 construction season as shown in the table below:

| ROAD | LOCATION | TYPE OF WORK | AMOUNT |
|--------------|---|---------------------------------------|-------------|
| Rushton Road | Eight Mile to Nine Mile (5,200 feet) | Limestone Resurfacing (5,100 tons) | \$91,800.00 |
| Tuthill Road | Fairlane to Marshall (5,570 feet) | Limestone Resurfacing (4,700 tons) | \$84,600.00 |
| Tuthill Road | Fairlane to Marshall (5,570 feet) | Gravel Resurfacing (3,500 tons) | \$52,000.00 |

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146
147 The costs are for the gravel and trucking only. He has received a fair amount of
148 complaints especially from the east side of Tuthill from Marshall. He felt gravel on
149 Fairland would be sufficient. The Board agreed gravel would sufficient and they would
150 like to wait on Rushton Road since work was recently done. They also felt that gravel
151 would be better for Rushton Road instead of limestone. They would also like to get a
152 price on McCabe.
153

154 **Motion by Sedlak, second by Edry**
155 **To postpone decision on the gravel road project and to inquire with the**
156 **County for additional work on McCabe.**
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158 **Voice Vote: Ayes: Unanimous**
159 **Nays: None**
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161 **MOTION APPROVED**
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165 **Supervisor St. Charles asked the Board to reopen the agenda to add a item he**
166 **overlooked.**
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168 **Motion by Edry, second by Tuthill**
169 **To re-open the agenda.**
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171 **Voice Vote: Ayes: Unanimous**
172 **Nays: None**
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MOTION APPROVED

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**Motion by St. Charles, second by Edry
To set the public hearing for the 2019/2020 Budget for March 6, 2019.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

**Motion by Sedlak, second by Daugherty
To approve and close the agenda as amended.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

DISCUSSION ITEMS

Supervisor St. Chares explained that construction costs have increased since the paving of Silver Lake Road was approved in 2012. SME was hired to do the soil borings and Boss Engineering did the survey work for owners of record. Tetra Tech was hired as the designer to handle the full design of the project. The County Road Commission has picked up those costs. The cost will be about 4.6 million for Silver Lake Road and they have 4 million left in the road fund. He explained a capital improvement bond can be done. There are quite a few projects that can be added to that such as a roof for the Township Hall. He suggested borrowing 2 million on a capital improvement bond with an interest rate of 3.24% for 20 years. The cost would be \$137,431.98 per year. He is looking for suggestions but thought this is a good solution and they would not touch the fund balance. He would like to hold the Silver Lake Road public meeting on 2/25/19.

It was very important to the Board members that they move forward with the paving of Silver Lake Road since this is something they had promised the residents would be done.

**Motion by Sedlak, second by Everett
To direct the Supervisor and Treasurer to investigate a Capital Improvement Bond and investigate interest rates from different sources of funding.**

Roll Call Vote Ayes: Unanimous

Nays: None

MOTION APPROVED

Supervisor St. Charles confirmed there will be a joint meeting with the Planning Commission on 2/21/19.

COMMITTEE REPORTS

Trustee Everett explained since the Township has a new logo he felt it is time the township gets t-shirts or polo shirts so the board members and employees can wear them to promote the township. He would like to get bids for that type of work and come back to present it. The Board agreed and felt it was a great idea.

EXECUTIVE SESSION – None

PUBLIC COMMENT - None

ADJOURNMENT

The Board of Trustees meeting adjourned at 7:47 p.m. due to no further business.

Respectfully Submitted,

Kellie Angelosanto
Recording Secretary



Michael H. Sedlak, CMC
Township Clerk



Mark St. Charles
Township Supervisor