

Green Oak Charter Township
Board of Trustees
Regular Meeting Minutes
January 17, 2018

Roll Call – Susan Daugherty, Treasurer, Tracey Edry, Trustee, Richard Everett, Trustee, Daniel Rainko, Trustee, Michael Sedlak, Clerk, Mark St. Charles, Supervisor,

Absent: Jim Tuthill, Trustee

APPROVAL OF AGENDA

Supervisor St. Charles added Fire Negotiations to the agenda as item E.

**Motion by Daugherty, second by Edry
To approve the agenda as amended.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

PUBLIC COMMENT - None

APPROVAL OF CONSENT AGENDA

1. Approval of the December 20, 2017 Regular Board Meeting Minutes
2. Approval of the submitted bills list in the amount of \$543,343.37

**Motion by Edry, second by Daugherty
To approve the Consent Agenda as presented.**

**Voice Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

DEPARTMENT HEAD REPORTS & REQUESTS

Treasurer – Treasurer Daugherty reported she attended a meeting for State level assessors and she commented on the top-level people that work here.

Clerk – Clerk Sedlak reported that the Deputy Clerk is on long term leave. Pam Stewart has come onboard in the Clerk’s Department so there is a well experienced

44 person available and able to fill the gaps. He felt they would be a solid team for
45 elections this year.

46 **Supervisor** – Supervisor St. Charles reported the Fire Chief was just appointed to the
47 MMRMA Advisory Committee. He also reported Wayne Jewell was appointed to the
48 International Construction Code Committee.

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50 **BUSINESS ITEMS**

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52 **A. Board and Commission Appointments**

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54 Supervisor St. Charles re-appointed Sarah Pearsall to the Planning Commission for a 3-
55 year term expiring 12/31/20

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57 **Motion by Edry, second by Sedlak**

58 **To re-appoint Sarah Pearsall to the Planning Commission for a 3-year term**
59 **expiring 12/31/20.**

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61 **Voice Vote: Ayes: Unanimous**

62 **Nays: None**

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MOTION APPROVED

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B. Board Representative to Zoning Board of Appeals

Supervisor St. Charles explained Jim Tuthill resigned as the Board Representative to the Zoning Board of Appeals. Supervisor St. Charles thanked him for his time served on the Zoning Board of Appeals.

Supervisor St. Charles recommended Trustee Rainko as the Board Representative to the Zoning Board of Appeals.

Motion by Everett, second by Edry

To approve the appointment of Daniel Rainko as the Board Representative to the Zoning Board of Appeals.

Voice Vote: Ayes: Unanimous

Nays: None

MOTION APPROVED

Supervisor St. Charles also reported that he has asked Trustee Edry to work with him and Treasurer Daugherty on a committee to get the Capital Improvement program up and running. The Board agreed with the committee choice. Supervisor St. Charles reported he will also be attending a DNR Recreation Grants Workshop on February 2, 2018 with Ms. McKenzie.

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C. Resolution 01-2018 Resolution to Transfer Funds

Supervisor St. Charles explained this Resolution authorizes the Treasurer to transfer 1.5 million dollars from the General Fund to the Building Authority Fund for the purpose of building the new Police Station and land balancing for the new building.

**Motion by Sedlak, second by Edry
To adopt Resolution 01-2018 a Resolution to transfer funds for the purpose of building the Police Station.**

**Roll Call Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

**Motion by Sedlak, second by Edry
To direct the Supervisor to amend the 2017/2018 budget to reflect the transfer of funds.**

**Roll Call Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

D. Contract Award Recommendation for Bid Pack Number 3, Police Station

Treasurer Daugherty explained the Bid Pack Number 3 included the fire protection, site utilities, septic system, electric installation and it came in good on the bid packet. The total was \$1,326,863.00.

**Motion by Daugherty, second by Rainko
To approve Bid Pack Number 3.**

**Roll Call Vote: Ayes: Unanimous
Nays: None**

MOTION APPROVED

E. Fire Negotiations

140 Supervisor St. Charles explained they are starting the negotiations for the Fire
141 Department Union Contract. Currently, the Fire Negotiating Committee consists of
142 Supervisor St. Charles, Treasurer Daugherty and Trustee Everett. Treasurer Daugherty
143 will be off for a few weeks and just in case one of the negotiations comes up during that
144 time he recommended adding an alternate. Trustee Rainko agreed to be on the
145 committee as an alternate.

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147 **Motion by Everett, second by Edry**
148 **To appoint Daniel Rainko as an alternate to the Fire Negotiating Committee.**

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150 **Voice Vote: Ayes: Unanimous**
151 **Nays: None**

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153 **MOTION APPROVED**

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156 **DISCUSSION ITEMS**

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158 Trustee Everett reported the title company has completed all of their work for the
159 property across the street. The next steps are a confirmation letter from HCMA.

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161 **Motion by Everett, second by Edry**
162 **That Supervisor St. Charles and Clerk Sedlak be designated by Green Oak**
163 **Charter Township's Board to sign for the purchase of the property from**
164 **HCMA.**

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166 **Voice Vote: Ayes: Unanimous**
167 **Nays: None**

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169 **MOTION APPROVED**

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172 Treasurer Daugherty reported the Bid Pack 3 will go to the Building Authority and they
173 will approve it on their level.

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175 **COMMITTEE REPORTS - None**

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177 **EXECUTIVE SESSION - None**

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179 **PUBLIC COMMENT - None**

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181 **ADJOURNMENT**

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183 The Board of Trustees meeting was adjourned at 7:23 p.m. due to no further business.

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185 Respectfully Submitted,
186 Kellie Angelosanto
187 Recording Secretary

188 Approved as submitted February 7, 2018

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Michael H. Sedlak, CMC

193 Township Clerk

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Mark St. Charles
Township Supervisor